

Academic Program Academic Calendar

KATIHAR TEACHERS' TRAINING COLLEGE

ZAFAR BAGH, SIRSA, KATIHAR

Class Routine for B.Ed. :- (1st Year)

Day/Period	Time	1st Period	2nd Period	3rd Period	4th Period	5th Period
	10:00 AM to	10:30 AM to	11:30 AM to	12:30 PM to	1:30 PM to	02:00 PM to
	10:30 AM	11:30 AM	12:30 PM	1:30 PM	2:00 PM	3:00 PM
MON	A S S E M B L Y	C-1 Sec A-K.S. Sec B-Ar.K.	C-2 Sec A-Q.A. Sec B-Ar.K.	C-3 Sec A-M.A. Sec B-M.TAJ	EPC-01 Sec A-S.K. Sec B-N.P.	ICT LAB I.S.
TUE		C-4 Sec A-M.K.M Sec B-J.S.P.	C-5 Sec A-P.K. Sec A-M.K.M.	Curriculum Lab (Roll-1 to 50) Library (Roll-51 to 100)	C-6 Sec A-M.TAJ Sec B-A.K.	METHOD-7A P.K., Md. Taj, J.S.P., Ar.K.
WED		C-3 Sec A-M.A. Sec B-M.TAJ	C-2 Sec A-Q.A. Sec B-Ar.K.	C-1 Sec A-K.S. Sec B-Ar.K.	EPC-02 Sec A-S.K. Sec B-N.P.	PSYCHOLOGY LAB S.C.G.
THU		C-4 Sec A-M.K.M Sec B-J.S.P.	C-5 Sec A-P.K. Sec A-M.K.M.	MUSIC ART & CRAFT	C-6 Sec A-M.TAJ Sec B-A.K.	LANGUAGE LAB J.S.P., Ar.K.
FRI		C-2 Sec A-Q.A. Sec B-Ar.K.	C-1 Sec A-K.S. Sec B-Ar.K.	C-3 Sec A-M.A. Sec B-M.TAJ	EPC-03 Sec A-S.G.C Sec B-A.K.	SCIENCE & MATHEMATICS LAB P.K., Md. Taj
SAT		C-4 Sec A-M.K.M Sec B-J.S.P.	C-5 Sec A-P.K. Sec B-M.K.M.	C-6 Sec A-M.TAJ Sec B-A.K.	1st Week-Debate 2nd Week-Cultural Programme 3rd week - Seminar 8th week - Sports	

Teachers Details :-

Teachers Details :-

1. Asst. Prof. Mahfuj Alam (M.A.)
2. Asst. Prof. Dr. Quaseem Ahmad (Q.A.)
3. Asst. Prof. Ulgar Parween (N.P.)
4. Asst. Prof. Arvind Kumar Singh (A.K.S.)
5. Asst. Prof. Arvind Kumar (Ar.K.)
6. Asst. Prof. Md. Kedar Singh (K.S.)
7. Asst. Prof. Kedar Singh (K.S.)
8. Asst. Prof. Md. Taj (M.T)
9. Asst. Prof. Arvind Kumar (Ar.K.)

10. Asst. Prof. Manoj KR. Manohar (M.K.M)
11. Asst. Subhash Chandra Gautam (S.C.G.)
12. Asst. Prof. Amit Kumar (A.K.)
13. Asst. Prof. Rohit Kr Thakur (R.K.T.)
14. Asst. Prof. Sanjeev Kumar (S.K.)
15. Asst. Prof. Jay Shankar Patel (J.S.P)

Method 7 A :-

1. English - Asst. Prof. Arvind Kumar (Ar.K.)
2. Urdu - Asst. Prof. Dr. Quaseem Ahmad (Q.A.)
3. Hindi - Asst. Prof. Jay Shankar Patel (J.S.P)
4. Biological Science - Asst. Prof. Pramod Kumar (P.K.)
5. Mathematics - Asst. Prof. Md. Taj (M.T)

Signature
Routine In Charge.

Signature
Principal
Kathar Teachers' Training College
(Kathar)

KATIHAR TEACHERS' TRAINING COLLEGE

ZAFARBAGH, SIRSA, KATIHAR

Class Routine for B.Ed. (2nd Year)

Day/Period	Time	1st Period	2nd Period	3rd Period	4th Period	5th Period
	10:00 AM to 10:30 AM	10:30 AM to 11:00 AM	11:00 AM to 11:30 AM	11:30 AM to 12:00 PM	12:00 PM to 1:30 PM	1:30 PM to 2:00 PM
		11:00 AM to 11:30 AM	11:30 AM to 12:00 PM	12:00 PM to 1:30 PM	1:30 PM to 2:00 PM	2:00 PM to 3:00 PM
MON		C-8	EPC-4	C-10	C-9	PSYCHOLOGY LAB S.C.G
		Sec-A: Q.A. Sec-B: M.A.	Sec-A: S.K. Sec-B: R.K.T.	Sec-A: P.K. Sec-B: K.S.	Sec-A: Md.Taj Sec-B: N.P.	
TUE		METHOD 7 B	Sec-A: Md.Taj Sec-B: N.P.	Sec-A: P.K. Sec-B: K.S.	C-11	SCIENCE LAB K.S.
		C-8	EPC-4	C-10	OC-02-A.K.Y. OC-04-M.K.M.	
WED		Sec-A: Q.A. Sec-B: M.A.	Sec-A: S.K. Sec-B: R.K.T.	Sec-A: P.K. Sec-B: K.S.	C-9	METHOD 7 B
		C-10		C-8	Sec-A: Md.Taj Sec-B: N.P.	
THU		Sec-A: P.K. Sec-B: K.S.	METHOD 7 B	Sec-A: Q.A. Sec-B: M.A.	C-11	MUSIC/ ART & CRAFT S.K./R.K.T.
		C-8	EPC-4	C-10	OC-02-A.K.Y. OC-04-M.K.M.	
FRI		Sec-A: S.C.G. Sec-B: N.P.	Sec-A: S.K. Sec-B: R.K.T.	Sec-A: P.K. Sec-B: K.S.	C-9	C-11
					Sec-A: Md.Taj Sec-B: N.P.	
SAT		Sec-A: Md.Taj Sec-B: N.P.	Sec-A: Q.A. Sec-B: M.A.	METHOD 7 B	1st Week Debate (MD.TAJ) 2nd Week Cultural Programme (S.K.) 3rd Week Seminar (M.A.) 4th Week Sports (A.K.V)	

Teachers Details:-

1. Asst. Prof. Mahfuj Alam (M.A.)
2. Asst. Prof. Dr. Quaseem Ahmad (Q.A.)
3. Asst. Prof. Nigar Parween (N.P.)
4. Asst. Prof. Ajay Kumar Singh (A.K.S.)
5. Asst. Prof. Pramod Kumar (P.K.)
6. Asst. Prof. Muktar Hossain (M.H.)
7. Asst. Prof. Subhas Chandra Guatam (S.C.G)
8. Asst. Prof. Ravindra Kumar (R.K.)

9. Asst. Prof. Roder Singh (K.S.)
10. Asst. Prof. Mahoj Kumar Monahor (M.K.M.)
11. Asst. Prof. Jayshankar Patel (J.P.)
12. Asst. Prof. Amit Kumar Yadav (A.K.Y.)
13. Asst. Prof. Rohit Kumar Thakur (R.K.T.)
14. Asst. Prof. Sanjoov Kumar (S.K.)
15. Asst. Prof. Md Taj (Md.T.)

Method Paper
Commerce- M.H
Phy. Science- K.S
Social Science -I- Q.A
Social Science -II- M.A
El. Education- A.K

Principal
Katiyar Teachers' Training College
(Katiyar)

Academic Calendar B.ED

Katiyar Teachers' Training College

Zafar Bagh, Sirsa, Katiyar

ACADEMIC CALENDER (1st & 2nd Year)

Sl. NO	EVENTS	DATE
1	Admission Starts	According to B B Ambedkar Bihar University, Muzaffarpur Schedule
2	Lecture Series	July, Aug, Sep, Oct, Nov, Dec., 2026 & Jan, Feb, March, April, May, 2027
3	Debate	1st Week of every month
4	Cultural Programmer	2nd Week of every month
5	Seminar	3rd Week of every month
6	Sports	4th Week of every month
7	School Internship	1st Week of October for 2nd year 1st week of January For 1st year
8	Assignment work	1st Week of January
9	Intramural Tournaments	2 nd Week of January
10	Internal Exam	1st week of April
11	Session End	31th may 2027

Principal
Principal
Katiyar Teachers' Training College
(Katiyar)

Teaching Practice School & Internship School

कार्यालय, जिला शिक्षा पदाधिकारी, कटिहार।

सामान्य प्रशाखा



Bihar Education Department

राहुल चन्द्र चौधरी, निदेशक
जिला शिक्षा पदाधिकारी, कटिहार।
दूरभाष सं० :- 06452-249705
मोबाईल नं० :- 8544411441
E-mail ID :- deokatihar.edn@gmail.com

पत्रांक-/सा०शि०, कटिहार
सेवा में,

दिनांक...../नवम्बर, 2025 ई०।

प्राचार्य,
कटिहार टीचर्स ट्रेनिंग कॉलेज, कटिहार।

विषय :- बी०एड० सत्र- 2025-25 (प्रथम वर्ष) के प्रशिक्षुओं के स्कूल इंटर्नशिप (प्रशिक्षण कार्य) प्रारंभ करने के संबंध में।

प्रसंग:- आपका पत्रांक- KTTC/DEO/02-1895/25 दिनांक- 04.11.2025
महाशय,

उपर्युक्त विषयक प्रसांगिक पत्र के माध्यम से बी०एड० सत्र- 2025-27 (प्रथम वर्ष) के प्रशिक्षुओं के स्कूल इंटर्नशिप (प्रशिक्षण कार्य) हेतु विद्यालय की सूची समर्पित करते हुए सूची में अंकित विद्यालय में प्रशिक्षण कार्यक्रम संचालित करने की अनुमति प्रदान करने का अनुरोध किया गया है।

उपरोक्त के आलोक में बी०एड० सत्र- 2025-27 (प्रथम वर्ष) के नामांकित प्रशिक्षुओं को निम्नवत विद्यालय में इस शर्त के साथ स्कूल इंटर्नशिप (प्रशिक्षण कार्य) संचालित करने की अनुमति दी जाती है कि प्रशिक्षु सम्बन्धित विद्यालय के प्रधानाध्यापक के दिशा निर्देशन में प्रशिक्षण प्राप्त करेंगे।

Sl. No.	Name of School	Name of Block	Category Boys/Girls Co-education	Government/Private Local Buddy
1	High School B.M.P_07 Katihar	Katihar	Co-education	Government
2	H.S.N High School Katihar	Katihar	Co-education	Government
3	U.H.S Dalan Purab, Katihar	Katihar	Co-education	Government
4	Gandhi High School, Katihar	Katihar	Co-education	Government
5	+2 High School Katihar	Katihar	Co-education	Government
6	Marwari Pathshala +2 High School Katihar	Katihar	Co-education	Government
7	Uma Devi Mishra Balika Vidyalaya, Katihar	Katihar	Girls	Government
8	U.H.S. Bhawaha, Katihar	Katihar	Co-education	Government
9	U.H.S. Dalan Paschim, Katihar	Katihar	Co-education	Government
10	U.U.M.S. Hasanganj, Katihar	Hasanganj	Co-education	Government
11	Adarsh High School, Katihar	Katihar	Co-education	Government

विश्वासभाजन

30
जिला शिक्षा पदाधिकारी,
कटिहार।

ज्ञापक:- 593/सा०शि०,

कटिहार

दिनांक:- 13 नवम्बर, 2025 ई०।

प्रतिलिपि:- संबन्धित उच्च विद्यालय के प्रधान को सूचनार्थ प्रेषित।

13/11/25
जिला शिक्षा पदाधिकारी,
कटिहार।

PROSPECTUS



KATIHAR TEACHERS' TRAINING COLLEGE

ESTABLISHED BY "ALIM EDUCATIONAL SOCIETY, KATIHAR

ZAFARBAGH, SIRSA, KATIHAR-854106 (BIHAR)

Recognized by ERC, NCTE, New Delhi & Affiliated to Purnea University, Purnia



B.Ed Programme Regular Mode

"Shaping Educator, Building The Nation"



PROSPECTUS

Session: 2026-28



QUALITY EDUCATION

Committed to academic excellence and innovation.



EXPERIENCED FACULTY

Guiding the future educators with expertise.



HOLISTIC DEVELOPMENT

Focus on knowledge, skills, values and personality.



BRIGHT FUTURE

Empowering aspiring teachers for tomorrow.



Founder of Various Institutions
Prof. Dr. M. Z. A. Zafar
Retd. Prof. of Urdu Millat College
(L.N.M.U.) Darbhanga hoisted the flag
on 64th Republic Day 2013.



College Inspection



Conference Hall





MESSAGE FROM THE DESK OF PRESIDENT



The Katihar Teachers' Training College has been established by "Alim Educational Society" in the year 2007. The prime motto to establish this minority teachers training college is to encourage the development of the youths of this region. The college commits itself to offer quality education at the higher end to establish itself as a premier Teachers' Training College at the national level.



Mr Asim Zafar (Ghazali)

President



MESSAGE FROM THE DESK OF SECRETARY



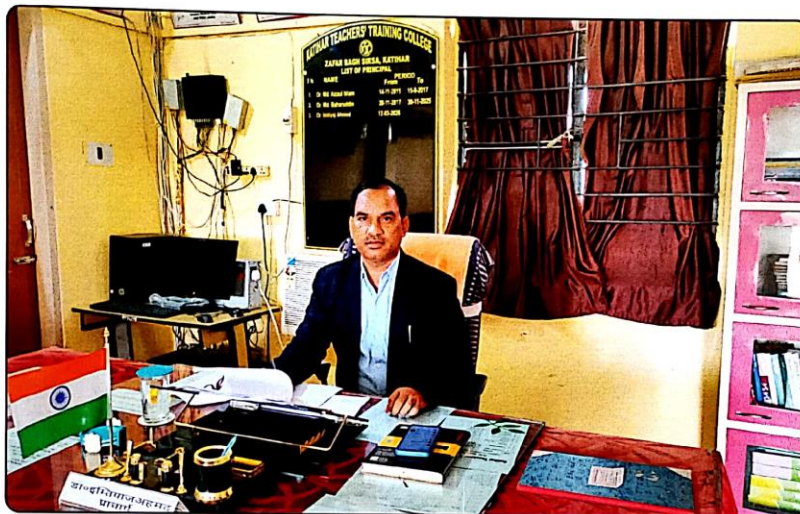
The Katihar Teachers' Training College, Katihar is established to provide a platform for the deserving candidates and prove to be a milestone in the Path of Progress. The Prime motto to establish Katihar Teachers' Training College is to encourage the development and research through the regular and intimate efforts of the Associates and Members and also to give a reasonable and meaningful future, the touches and changes in life of individual and society.



Shahnawaz Zafar
Secretary



MESSAGE FROM THE DESK OF PRINCIPAL



Katihar Teachers' Training College, Katihar has been striving hard to attain highest level of skills & excellence among the trainee of B.Ed. as well as D.El.Ed. course from where the best teachers are nurtured per two years, which is the greatest need of hour in the present Indian educational institutions, especially the teacher education. I am very happy to say that we nurture perfection and wish to evolve the institute where every individual makes a history of success. We work towards empowering students without gender bias, ignite their passion, stir their dedication & equip them with the mere knowledge of an ideal teacher to get skill and spirit which help them and evolve as winner. In any academic institution the quality of faculty is the most important to achieve the above mission. At Katihar teachers' Training college we pride ourselves in having most talented and dedicated faculty team. A Finally I am quite confident that in the coming days, this institute will attain a prominent position in the field of teachers education



Dr Imtiyaz Ahmed
PRINCIPAL



INTRODUCTION

The Alim Educational Society Katihar, has been founded by the Muslim Religious Minority community of the State of Bihar, under Article 30(1) of the Constitution of India and registered under the Societies Registration Act 1860. The society established and started the Katihar Teachers Training College, Katihar in the year 2007 to cater to the need of Teacher Training Colleges an imperative need of the large number of untrained graduates of the region and to make them qualified to seek employment as well as to provide opportunity in securing degree of Bachelor of Education.

Apart from this basic need of the untrained graduates and certificate holders, the Board also felt the necessity of sponsoring a Teacher Training College in this region which could produce human resources and could be safely entrusted with the responsibility of teaching the students in Muslim Minority Institution in an atmosphere conducive to the health growth of character of the students in the light of the Cultural, Religious and Linguistic heritage of the community so that they may be able to discharge their National Obligation with improved quality of heart, head and character making Secular India richer and more glorious. Hence to fulfill the long standing necessity of the Muslim Community and the population of the region, the Board of society sponsored and established a Teachers' Training College at Katihar, Bihar as a Minority Institution under Act. 30(1) of the constitution of India with respect to its management.

KATIHAR AND LOCATION

Katihar is a district of Kosi Division besides Purnea, Saharsa and Madhepura. Kosi division is situated in the northeast of Bihar, has a share of large population of the state. District Katihar adjacent to Purnea has the highest number of Muslim in Bihar. But the Muslim population of this region is most backward and depressed, educationally as well as economically. The Government of India under "The National Education policy 1986", has declared Katihar as one of the Backward Muslim Minority dominated districts in Bihar This policy has been implemented under the seventh plan period mainly for the minority community in the light of Article 29 & 30.

Katihar is a Railway Junction connected from all parts of the country by Rail and Road. Katihar Teachers' Training College is located Six (6) K.M. north from Katihar Railway station towards Purnea Road, Near S.B.P Vidiya Vihar School, may be reached by auto, rickshaw, taxi, bus easily.

SELECTION FOR
CANDIDATE

Selection of candidates for admission to the B.Ed. Course will be made strictly on the basis of merit by Common Entrance Test (CET) conducted by B.R.A. Bihar University, Muzaffarpur, Bihar

Candidates with at least 50% marks either in the Bachelor's Degree or in the Master's Degree or any other qualification equivalent there to, are eligible for admission to the programme. For candidate belonging to SC/ST/OBC/PH, the minimum marks either in Bachelor's Degree or in the Master's Degree should be 45%. Final Year Bachelor Degree students who have appeared for their final examination may also apply.

ENCLOSURE WITH THE
APPLICATION

Photo copy of the Certificate of Matriculation or S. S. Examination showing the Date of Birth of the candidates.

Photo copy of all marksheet.

Original copy of C.L.C / D.L.C. & migration certificate, cast certificate & color photographs 4 pcs.

Aadhar Card

Photo copy of extra curricular activities, accomplishment, if any.

Note: All the above photo copies must be self attested by the candidates.

REQUIREMENT

Original C.L.C / D.L.C. and other original certificates and degree/marksheets are to be produced at the time of Counseling Admission for verification/submission. Five copies of recent passport-size colour photograph of the candidates and five self addressed envelopes with stamp of Rs. 27/- in two and Rs.5/- in there are to be produced at the time of admission. Migration certificate original. (If migrated from other University)

FEE STRUCTURE

Admission to the B.Ed. course, Selected Student are required to pay the following charges Rs. 75,000/ (Seventy Five Thousand) per annum or prescribed by the state Govt. / High court. The fee to be paid in the form of Bank draft to be drawn in favor of "**Alim Educational Society**", payable at Katihar

Online payment can be done in A/C Name: "Alim Educational Society" A/C. No.: 30932875051

IFSC code: **SBIN0010336** | Branch: **Katihar Medical College** | City: **Katihar**



LIBRARY

The library of the college is very rich having more than ten thousand books in the various areas of Education as well as general Education. There is a large number of Journals, and Periodicals. It has a well furnished reading room attached.



PSYCHOLOGY LAB



The Psychology Lab. Is very spacious and well equipped with all related facilities for the trainees of B.Ed.

SCIENCE LAB

There are Science Labs, which are well equipped to cater to the need of trainees.



ET/ICT LAB

There is an ICT Lab in the college to keep the student of B.Ed. with basic necessities of Information & Communication Technology. An educational technology lab is working in the faculty of education to meet challenges of modern education system. It is equipped with computers with broadband internet connection, Over Head Projectors (OHP), LCD Projector Screens, Laptops, Coloured Television, Photocopier, Sound Systems and many equipments for the purpose of educational technology to help the trainees to get concerned with the word.



Physical Education



There is a well equipped physical education lab. Having sufficient sports articles football, volleyball, badminton, and hockey. special care is being taken to develop modern sports facilities in the campus.



COURSE CURRICULUM

The college will follow the B.Ed. Course prescribed by Purnea University, Purnia. The Courses of Study shall extend over one academic year and shall Comprise the following subject.

SCHEME OF STUDY

Scheme of Study for B.Ed. Course

Subject Code	Subject Name	External	Internal	Total
C-1	Childhood and Growing Up	80	20	100
C-2	Contemporary India and Education	80	20	100
C-3	Learning and Teaching	80	20	100
C-4	Language Across the Curriculum	40	10	50
C-5	Understanding Disciplines and Subjects	40	10	50
C-6	Gender, School and Society	40	10	50
C-7(a)	Pedagogy of a school subject -I	40	10	50
EPC-1	Reading and Reflecting on Texts	--	40+10	50
EPC-2	Drama and Art in Education	--	40+10	50
EPC-3	Critical Understanding of ICT	--	40+10	50
	School Internship	--	50	50
		400	300	700

NOTE: There Shall be 1st year three Enhancing Professional Capacity (EPC I, II, III) Paper carrying 50 (40+10) marks each, which shall be evaluated internally.

Subject Code	Subject Name	External	Internal	Total
C-7 (b)	Pedagogy of School Subject - II	40	10	50
C-8	Knowledge and Curriculum	80	20	100
C-9	Assessment for Learning	80	20	100
C-10	Creating an Inclusive School	40	10	50
C-11 (Optional)	Guidance and Counseling	40	10	50
EPC-4	Understanding the self	--	40+10	50
	School Internship	40 (20+20) Viva-Voice	160	200
	Total	320	280	600

Duration of Course: Two Academic year.



Practice Teaching will be organized on School Working days, Feed Back practice through micro teaching practice. Observation by peers will be arranged by the Department of the Education.

Identity card will be provided to each student at the time of admission on payment of prescribed Fee Rs. 200/-only, which will be valid for one academic

session. If the card is lost, it should be reported to the office immediately, and a duplicate card will be issued by remitting of Rs. 200/-only.

The Students are required to attend at least 80% theory Lecturer and 90% attendance in practicals, failing Examination.

All powers relating to discipline and disciplinary actions are vested in the Principal, who has the full and final authority. "Mobile phones will not be allowed during the class premises. It is the duty of the students that they must attend all the important functions such as independence Day/Republic Day/Foundation Day and any other special occasion organized by the college. The defaulters will be panelized. Students indulging in any anti-national activity would be expelled from the college. Carrying any kind of weapons in the College Compounds is strictly prohibited. Entrances in the college premises with intoxicating items are strictly prohibited.

Admission of any candidate is provisional and may be cancelled if any discrepancy is detected in the paper/document submitted or the candidate fails to comply with the rules, regulations and other conditions laid down by the college in the By-laws as well as prospectus of the college.

Incase a candidate fails to report on the due day with the required documents and Fee for admission, he will forfeit his/her claim for admission and seat falling vacant will be allotted to other candidate in the waiting list.

Special facilities for poor and deserving trainees will be made available to the extent possible.

Rules of eligibility are followed strictly. The college however reserves the right to refuse admission to any candidate.





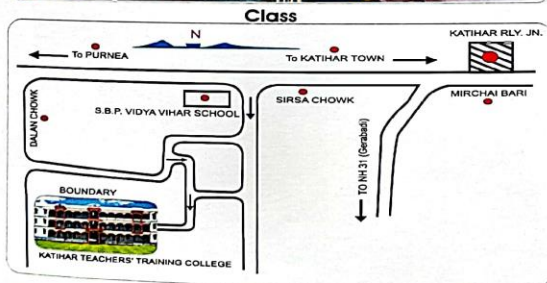
National Seminar in Katihar Teachers' Training College



National Seminar in Katihar Teachers' Training College



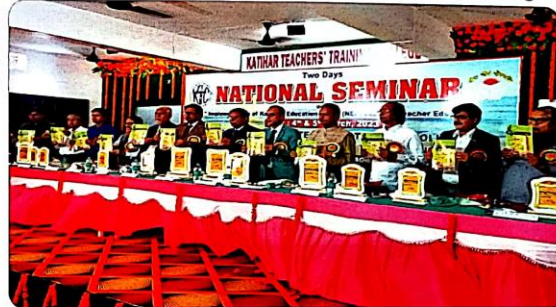
Class



Root map of College



National Seminar in Katihar Teachers' Training College



National Seminar in Katihar Teachers' Training College

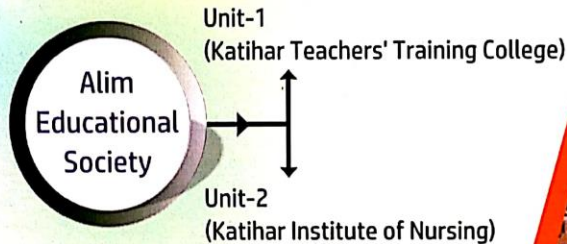


National Seminar in Katihar Teachers' Training College





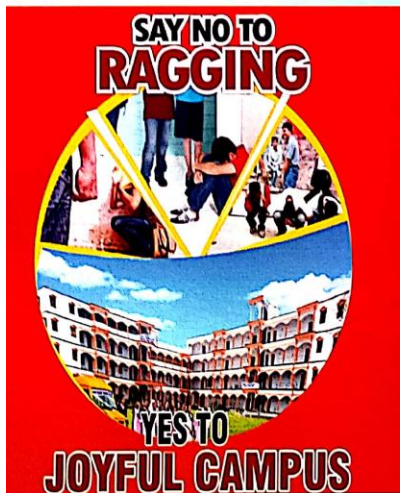
Katiyar Institute of Nursing



COMING SOON

Course will be offered:-

1. A.N.M.
2. G.N.M.
3. BSc Nursing



What is Ragging? Any Act Resulting in:

- Mental/physical/sexual Abuse
- Verbal Abuse
- Indecent Behaviour
- Criminal Intimidation/wrongful Restraint
- Undermining Human Dignity
- Financial Exploitation/extortion
- Use Of Force

A STUDENT INDULGING IN RAGGING CAN BE:

- Cancellation of admission.
- Suspension from attending classes.
- Withholding/withdrawing Scholarship/Fellowship and other benefits.
- Debarring from appearing in any test/ examination or other evaluation process.
- Withholding results.
- Debarring from representing the institution in any regional, national or international meet, tournament or youth festival etc.
- Collective punishment : when the persons committing or abetting the crime of ragging are not identified the institution shall resort to collective punishment as a deterrent to ensure community pressure on potential ragger.

Immediately call
UGC Anti-Ragging Helpline
1800-180-5522 (24x7 toll free)
or send an e-mail to helpline@antiragging.in



MHRD | DEPARTMENT OF HIGHER EDUCATION
MINISTRY OF HUMAN RESOURCE DEVELOPMENT
GOVERNMENT OF INDIA



विश्वविद्यालय अनुदान आयोग
University Grants Commission
quality higher education for all

KATIHAR TEACHERS' TRAINING COLLEGE

📍 ZAFARBAGH, SIRSA, KATIHAR-854106 (BIHAR)

☎ code: 06452 | 239996 📞: 8709484998 8210561820



www.kttcollege.org



kttcollege@rediffmail.com

kttclg@purneau.ac.in

Fee structure B.ED 75000 Thousand & D.EL.ED 60000 Sixty Thousand

Fee Refund & NCTE/PU Norms

As per UGC & NCTE Notification Fee as approved by Purnea University /Govt. of Bihar / Fee Regulatory Committee. If student withdraws before admission closure, refund after

Seminar

**National Seminar 2 Day Katihar Teachers Training College
Zafar Bagh Sirsa Katihar 4th & 5th march 2023**

Cultural/Sports Committee

Purpose & Goals:

- **Promote Cultural Activities:** Organize events showcasing diverse talents and traditions.
- **Foster Sportsmanship & Participation:** Encourage involvement in various sports and games.
- **Enhance Community Spirit:** Create opportunities for interaction and camaraderie.
- **Develop Holistic Growth:** Support physical well-being and cultural awareness.
- **Represent the Institution:** Organize and manage participation in external events.

Key Responsibilities (Cultural):

- **Event Planning & Execution:** Conceptualizing, organizing, and managing cultural events (festivals, performances, exhibitions).
- **Talent Identification & Promotion:** Discovering and providing platforms for artistic expression.
- **Liaison with Performers/Artists:** Coordinating with internal and external participants.
- **Venue & Logistics Management:** Arranging spaces, equipment, and technical support.
- **Budgeting & Fundraising:** Managing finances for cultural initiatives.
- **Promotion & Publicity:** Creating awareness and attracting participation.

Key Responsibilities (Sports):

- **Organize Sporting Events:** Conducting tournaments, leagues, and competitions.
- **Team Formation & Management:** Overseeing team selection and training.
- **Coach/Trainer Coordination:** Liaising with coaching staff and providing resources.
- **Sports Equipment & Facilities:** Managing and maintaining necessary resources.
- **Participant Registration & Communication:** Handling sign-ups and providing event details.
- **Rules & Regulations Enforcement:** Ensuring fair play and adherence to guidelines.

Effective Content Elements:

- **Diverse Event Calendar:** Offer a variety of activities catering to different interests.
- **Inclusive Participation:** Encourage involvement from all members/students.
- **Clear Communication Channels:** Provide timely updates on events and opportunities.
- **Recognition & Awards:** Acknowledge achievements in both cultural and sports domains.
- **Collaboration & Partnerships:** Work with other committees and external organizations.
- **Emphasis on Fun & Engagement:** Create enjoyable and memorable experiences.

Grievance Redressal Committee

- **Addresses Student Grievances:** The primary function is to address and resolve complaints and grievances raised by students.
- **Fair and Impartial Process:** Ensures a fair, impartial, and timely process for handling grievances.
- **Accessibility:** Provides an accessible mechanism for students to lodge their complaints, without fear of reprisal.
- **Wide Range of Issues:** Handles grievances related to various academic and non-academic matters, including:
 - Academic issues (e.g., evaluation, curriculum)
 - Administrative issues (e.g., fees, facilities)
 - Interpersonal issues (e.g., faculty-student, student-student)
- **Confidentiality:** Maintains confidentiality of the complainant and the complaint, as appropriate.
- **Investigation:** Conducts thorough investigations into the complaints, gathering information from all relevant parties.
- **Resolution and Redressal:** Seeks to find appropriate solutions and provide redressal to the aggrieved student.
- **Communication:** Communicates the outcome of the grievance process to the complainant and other relevant parties.
- **Preventive Measures:** May recommend or implement preventive measures to avoid recurrence of similar grievances.
- **Transparency:** Ensures transparency in the grievance redressal process.
- **Compliance with Regulations:** Adheres to the guidelines and regulations set by the UGC (University Grants Commission) or other relevant authorities.
- **Documentation:** Maintains proper records of all grievances received and their resolutions.

Anti-Ragging Committee

- **Prevention of Ragging:** The primary objective is to prevent any form of ragging within the institution. Ragging is illegal and strictly prohibited in India.
- **Compliance with Regulations:** The committee ensures that the institution adheres to the guidelines and regulations set by the Supreme Court of India, the UGC (University Grants Commission), and other relevant authorities.
- **Awareness Campaigns:** Organizes awareness programs, workshops, and seminars to educate students about the evils of ragging and its consequences.
- **Monitoring and Vigilance:** Maintains strict vigilance on campus, especially in vulnerable areas like hostels, to prevent incidents of ragging.
- **Receiving Complaints:** Provides a safe and accessible mechanism for students to report incidents or complaints of ragging.
- **Prompt Investigation:** Conducts prompt and thorough investigations into any reported incidents of ragging.
- **Fair Inquiry Process:** Ensures a fair and impartial inquiry process, giving both the complainant and the accused an opportunity to present their case.
- **Strict Action Against Offenders:** Takes strict disciplinary action against those found guilty of ragging, as per the rules and regulations. This can include suspension, expulsion, and even legal action.
- **Support to Victims:** Provides support and counseling to victims of ragging, helping them to cope with the trauma.
- **Creating a Ragging-Free Environment:** Works towards creating a campus environment where students feel safe and secure, and where ragging is not tolerated.
- **Displaying Anti-Ragging Information:** Ensures that anti-ragging posters, notices, and helpline numbers are prominently displayed on campus.
- **Affidavits:** Collects affidavits from students and parents/guardians, as per regulations, affirming their commitment to not participate in or abet ragging.

Alumni Association -

**Registered Alumni Govt. Teachers, Private School Teachers,
TET/CTET Qualified, Pursuing M.Ed/ Ph.D Activities Alumni
Meet School Placement Support.**

Right to Information (RTI) Act, 2005

The Right to Information (RTI) Act, 2005, in India is a landmark legislation that empowers citizens to access information from public authorities. It aims to promote transparency and accountability in governance.

1. Purpose and Objective

- **Empowerment of Citizens:** It empowers citizens by giving them access to information held by government bodies.
- **Promotes Transparency and Accountability:** The primary goal is to ensure openness in the functioning of public authorities and hold them accountable
- **Combats Corruption:** It acts as a crucial tool to expose and prevent corruption in public administration.
- **Strengthens Democracy:** By fostering an informed citizenry, it strengthens democratic principles and promotes participatory governance.

2. Scope and Applicability

3. Citizen's Right to Information

4. Public Information Officers (PIOs)

5. Time Limits for Response

6. Exemptions from Disclosure (Section 8)

7. Appeals Mechanism

8. Information Commissions (CIC and SIC)

9. Penalties

10. Proactive Disclosure (Section 4)

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